

**PROCUREMENT OF FISH FEED
UNDER ESTABLISHMENT OF IMC
BROOD BANK HATCHERY IN
LALPETTAI FISH FARM
UNDER PMMSY 2021-22**

2024-25

REQUEST FOR QUOTATIONS
Procurement of Goods under RFO/Shopping Procedures
Procurement Notice

Purchaser: procurement Nodal Officer/Assistant Director of Fisheries & Fishermen Welfare, Parangipettai

Contract Title: Procurement of Fish Feed for IMC Brood Bank Hatchery in Lalpettai Fish Farm at Cuddalore district.

Tender No: 898/B/2023


Date: 28.06.2024

1. The Government of Tamil Nadu has received financing from the PMMSY 2024-24 for the Procurement of Fish feed to IMC Brood bank Hatchery at Lalpettai Fish Farm, Cuddalore District for which this request for quotations is issued. The Assistant Director of Fisheries & Fishermen Welfare, Parangipettai invites quotations from eligible bidders for the following goods.

Sl. No.	Brief Description of the Goods	Specifications *	Unit & Quantity	Delivery Period	Place of Delivery	Installation Requirement if any
1	Supply of fish feed	Pellet feed (4mm)	5000 kg	30 days	O/o Inspector of Fisheries & Fishermen Welfare, Lalpettai	The rate should be inclusive of loading, transportation up to the site and unloading
2	Supply of Ground Nut Oil Cake	Oil Cake	2000 kg			
3	Supply of Cotton Seed Oil Meal	Cotton seed Meal	500 kg			
(* Where ISI certification marked goods are available in market, the purchase will be limited to the procurement to goods with those or equivalent marking only.)						

2. The Bidders may submit Quotations for all items. All items to be evaluated together
3. This Procurement notice includes the terms and conditions applicable to submission of quotations; criteria for qualification, evaluation, and for award of supply order(s); and relevant forms to be filled by the bidders. The Procurement notice including the terms and conditions etc. can be downloaded free of cost by logging on to the website www.fisheries.tn.gov.in.

4. Quotations shall be submitted to The Assistant Director of Fisheries and Fishermen Welfare (Parangipettai) (Parangipettai), Revu Road, Annamalai university Opposite, parangipettai, Cuddalore -608502 Tel. No. 04144-243033 on or before.15.00 hours on **13.07.2024**. The Quotations will be opened at O/o The Assistant Director of Fisheries & Fishermen Welfare, Parangipettai on the same day at 15.30. hours.
5. If the Purchaser's office happens to be closed on the date of opening of the Quotations as specified, the Quotations will be opened on the next working day at the same time and venue.
6. Other details can be seen in the RFQ document. The Purchaser shall not be held liable for any delays due to postal or any other reasons whatsoever. A Bidder requiring any clarification of the RFQ Document may visit the office of the Purchaser at the address given below.


The Assistant Director of Fisheries
and Fishermen Welfare

(Parangipettai)
Reve Road
Annamalai University Opposite
Parangipettai, Cuddalore
Tamilnadu 608 502
Tel. No. 04144-243033

RFQ No. 898/B/2023**Terms and Conditions**

1. **Eligibility:** The Bidder (a) shall not participate in more than one Quotation; (b) shall not have conflict of interest as defined in the Bank's Procurement Regulations; and (c) should not have been (i) temporarily suspended or debarred by the World Bank Group in compliance with the Bank's Anti-Corruption Guidelines and its Sanctions Framework.

2. **The Quotation shall comprise the following:**

- (a) Letter of Quotation;
- (b) Delivery Period Offered: List of Goods & Related Services indicating Bidder's offered delivery period in the prescribed Form;
- (c) Technical Specifications: confirmation that the offered Goods and Related Services conform to the required specifications;
- (d) Evidence in accordance with Clause 5 establishing Bidder's qualifications to perform the contract, if its quotation is accepted;
- (e) Complete address and contact details of the Bidder having the following information:

Name of Firm

Address for communication

Telephone No(s): Office

Mobile No.

Facsimile (FAX) No.

Electronic Mail Identification (E-mail ID)

- (f) Price Schedule (Quotation)

3. **Quotation Prices**

- a) The contract shall be for the full quantity for all items as specified in the Price Quotation Form.
- b) All duties, taxes and other levies payable on the raw materials and components shall be included in the total price.
- c) GST and any other taxes, which will be payable on the goods at the time of invoicing in connection with the sale, shall be shown separately. If these are only stated to be extra, such quotations are liable to be rejected. Wherever these taxes are not shown, these will be assumed to have been included in the quoted price.
- d) The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
- e) The rate should be inclusive of packing and transport of feed upto selected beneficiary's site.
- f) The Prices shall be quoted in Indian Rupees only.

4. **Conformity of Goods.** Bidder shall furnish, documentary evidence that the Goods (feed) conform to the technical specifications and standards, as relevant for example catalogue, warranty/ guarantee etc. of the manufacturer.

5. **Qualification of the Bidder:**

a) Bidder should enclose copy of address proof and Photo ID proof. (Aadhar Card etc.)

b) The bidder should be authorized Dealer/ Distributor of Aquaculture feed (proof to be enclosed).

c) Test report from any Government/ Government authorised Lab should be enclosed for the feed to be supplied.

d) The bidder should have valid GSTN and PAN number (copy to be enclosed)

e) *The bidder should enclose the copy of proof for the above all items (5.a,5.b, 5.c.and 5.d). if the bidder fails to enclose copy of proof for any one of the item, the bid will be summarily rejected.*

f) In the Purchaser Requirement Form-I, (Page No -12) if the bidder's offered delivery period is less than 30 days will only be considered.

g) *If the bidder is fail to mention the offered delivery period or the offered delivery period is more than 30 days in the Purchaser Requirement Form-I , the purchaser has every rights to reject the bid at the time of evaluation itself.*

h) Supplies for any particular item in each quotation should be from one manufacturer only. Quotations offering supplies from different manufacturers for the same item in the quotation will be treated as non-responsive.

6. **Validity of Quotation:** Quotation shall remain valid for a period not less than 30 days after the deadline date specified for submission.

7. **Signing of Quotations:** The name and position held by each person signing the quotation and related documents must be typed or printed below the signature.

8. **Quotation Submission:** The Letter of Quotation shall be filled, signed and submitted along with the Price Schedules that shall be furnished using the Forms available in this document.

9. **Opening and Evaluation of Quotations:** The Quotations will be opened on the specified date, time and place.

(a) The Purchaser shall examine the quotation to determine whether the quotation (a) has been properly signed (Clause 8); b) meets the eligibility criteria (Clause 1); (c) conforms to all terms, conditions, technical specifications, warranty/guarantee etc.; and (d) the bidder has accepted the delivery schedule (Purchaser's Requirement Form 1).

- (b) Only Quotations that are substantially responsive to the RFQ document, and meet all Qualification Criteria shall qualify.
 - (c) The evaluation shall be based on the total price of Goods and Related services at project site including GST and any other taxes, which will be payable on the finished goods at the time of invoicing.
 - (d) The defaulted suppliers/ firms (deferred supply, violation of specification, improper documents or any other valid reason, etc.) in the earlier procurement of the TN-IAM Project shall not be considered /entertained in the evaluation of Quotation and they shall be summarily be rejected”
10. **Award of contract:** The Purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price.
- (a) Notwithstanding the above, the Purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of contract.
 - (b) The bidder whose quotation is accepted will be notified of the award of contract by the Purchaser prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the supply order (sample form attached).
 - (c) 100 % Payment shall be made within 60 days after delivery of the goods. Payment of GST and other taxes payable for the goods at the time of invoicing, although already included in the total cost, will be at actuals or the rate/amount of these taxes specified in the supply order, whichever is lower.
 - (d) Normal commercial warranty/ guarantee shall be applicable to the supplied goods.

Others:

- i. Claim for non-purchase of fish Feed by the purchaser will not be entertained on any cost due to natural calamities like drought, flood or any other valid reasons since fish feeds are manufactured and of the shelf goods.
- ii. The actual quantity of feed will be intimated in advance depending upon water availability in the selected farm ponds.
- iii. Quality of feed will be tested at State /Central Government/TNJFU by Department of of Fisheries and Fishermen Welfare at the time of supply of feed. If any deviations from the specifications, feed supplied will be rejected.
- iv. Supplies should be from one manufacturer only. Quotations offering supplies from different manufacturers for the same item in the quotation will be treated as non-responsive.
- v. Supply should be commenced within 1 week from the date of issue of supply order and supply should be completed within the delivery period i.e 30 days from the date of issue of supply order. If the supplier fails to supply within the

delivery period, the purchaser has every right to cancel the supply order and the default firm will be black listed for 2 years.

Quotation Forms

has been done will be done at your own risk and responsibility. The company will not be held liable for any loss or damage to the goods.

The company will not be responsible for any loss or damage to the goods if they are not properly packed and labeled. The company will not be held liable for any loss or damage to the goods if they are not properly packed and labeled.

Quotation Forms

Form No. QF/001

Date: _____

To: _____

Address: _____

City: _____

State: _____

Country: _____

Zip Code: _____

Phone No: _____

Subject: _____

1. We warrant that the goods are as described in the quotation and that they are fit for the purpose for which they are intended.

2. We warrant that the goods are of the highest quality and that they are free from all defects.

3. We warrant that the goods are delivered in accordance with the quotation and that they are in good condition.

4. We warrant that the goods are delivered within the time specified in the quotation and that they are in good condition.

5. We warrant that the goods are delivered in accordance with the quotation and that they are in good condition.

6. We warrant that the goods are delivered in accordance with the quotation and that they are in good condition.

7. We warrant that the goods are delivered in accordance with the quotation and that they are in good condition.

Letter of Quotation

The Bidder must prepare the Letter of Quotation on stationery with its letterhead clearly showing the Bidder's complete name and address. The italicized text is for Bidder's guidance in preparing these forms and shall be deleted from the final products.

RFQ No.: **89/B/2023**

Our Reference: No..... Dated.....

To:
 The Assistant Director of Fisheries
 and Fishermen Welfare (Parangipettai)
 Revu Road
 Annamalai University Opposite
 Parangipettai, Cuddalore
 Tamilnadu - 608 502
 Tel. No. 04144-243033

Subject: Procurement of Fish Feed for IMC Brood Bank Hatchery in Lalpettai Fish Farm at Cuddalore district.

Sir,

1. We, the undersigned, hereby submit our Quotation. In submitting our Quotation, we make the following declarations:

- (a) **No reservations:** We have examined and have no reservations to the RFQ Document;
- (b) **Conformity:** We offer to supply in conformity with the RFQ Document and in accordance with the Delivery Schedules specified in the Schedule of Requirements the following Goods and Related Services [*insert a brief description of the Goods and Related Services*];
- (c) The total price of our Quotation, including any unconditional discounts offered is:
 Total price of the Quotation in figures _____ and in words _____

- (d) **Quotation Validity Period:** Our Quotation shall be valid for the period of 30days from the deadline fixed for the Quotation submission;

- (e) **Eligibility:** We meet the eligibility requirements and have no conflict of interest, we are not participating in more than one quotation in this bidding process, and we have not been temporarily suspended or debarred by the World Bank.
- (f) **Fraud and Corruption:** We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in any type of corrupt, fraudulent, collusive, coercive, or obstructive practices.

Yours faithfully,

Authorized Signature:

Name & Title of Signatory:

In the capacity of:

_____ [insert legal capacity of person signing the Letter of Quotation]

Name of Bidder: _____

Address: _____

Dated on _____ day of _____, _____ [insert date of signing]

FORMAT OF QUOTATION

Sl. No.	Description of Goods	Specifications	Qty.	Unit	Quoted Unit Rate ¹ at destination in Rs.	² GST and similar other taxes applicable on finished Goods/ Services	*Total Price at Destination - inclusive of discounts, all taxes and duties		
							In Figures	In Words	
1	Supply of fish feed	Pellet feed (4mm)	5000 kg						
2	Supply of Ground Nut Oil Cake	Oil Cake	2000 kg						
3	Supply of Cotton Seed Meal	Cotton seed Meal	500 kg						
	TOTAL including all taxes and duties								

*Payment of GST and other taxes payable for the goods at the time of invoicing, although already included in the total cost, will be at actuals or the rate/amount of these taxes specified in the supply order, whichever is lower.

We agree to supply the above goods in accordance with the technical specifications for a total contract price (including all taxes and duties) of Rs.....(Amount..in..figures).....

.....(amount in words) within the period specified in the Request for Quotations.

¹ Any unconditional discounts if offered, shall be specified in this column along with the unit rates.

² Indicate each applicable tax separately.

We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf has engaged in corrupt, fraudulent, collusive, coercive, or obstructive practices (as defined in the prevailing World Bank's sanctions procedures) in competing for or in performing the Contract.

No	Description of Work	Quantity	Unit	Value	Signature	Seal
1	Supply of...	2000	kg	2000	[Signature]	[Seal]
2	Supply of...	5000	kg	5000	[Signature]	[Seal]
3	Supply of...	1000	kg	1000	[Signature]	[Seal]

Signature and Seal of the Bidder

FOR THE CONTRACT

Purchaser's Requirement Form-I

1. LIST OF GOODS & RELATED SERVICES AND DELIVERY PERIOD

Line Item No.	Description of Goods and Related Services	Quantity	Physical unit	Final Destination (Project site)	Desired Delivery Period for completion of supply from the date of the Contract	Bidder's offered Delivery Period [to be provided by the Bidder]
1	2	3	4	5	6	7
1	Supply of fish feed	Pellet feed (4mm)	5000 kg			
2	Supply of Ground Nut Oil Cake	Oil Cake	2000 kg			
3	Supply of Cotton Seed Meal	Cotton seed Meal	500 kg			

Note:

L. Delivery Period offered by the Bidder should be filled in **Column 7** by the Bidder.

2. TECHNICAL SPECIFICATIONS.

Feed Type	Pellet (6mm in size)
Crude Protein	Min. 28%
Crude Fat	Min 4%
Crude Fibre	Max 3.0%
Moisture	Max 12%
Shelf life	Min 6 months

1	Quantity	2000 kg	2000 kg	2000 kg	2000 kg
2	Quality	Good	Good	Good	Good
3	Storage	Indoor	Indoor	Indoor	Indoor
4	Shelf life	6 months	6 months	6 months	6 months
5	Moisture	12%	12%	12%	12%
6	Crude Protein	28%	28%	28%	28%
7	Crude Fat	4%	4%	4%	4%
8	Crude Fibre	3%	3%	3%	3%
9	Other				

TABLE NO. 2: TECHNICAL SPECIFICATIONS FOR PELLET

TABLE NO. 2: TECHNICAL SPECIFICATIONS FOR PELLET

ATTACHMENT

OFFICE OF ASSISTANT DIRECTOR OF FISHERIES, PARANGIPETTAI

PURCHASE/SUPPLY ORDER

To:

M/s

.....

Dear Sir,

Sub: Supply of

.....

Ref: Request for Quotation no..... dated

1. Your quotation no.....of (Date) for the supply of....**fish feed**... **has been accepted. You are requested to supply the fish feed at the rates quoted by you and specified against each as per the specifications and terms & conditions specified hereunder:**

Serial No	Brief description of goods/ equipment	Specifications	Quantity to be supplied	Unit Rate (Rs.)	GST*	Total Price (Rs.) including all taxes and duties
1	Supply of fish feed	Pellet feed (4mm)	5000 kg			
2	Supply of Ground Nut Oil Cake	Oil Cake	2000 kg			
3	Supply of Cotton Seed Meal	Cotton seed Meal	500 kg			
			Total			

2. Delivery Period: 30 days from the date of issue of this supply order.
3. Place of delivery: O/o Inspector of Fisheries & Fishermen welfare, Lalpettai, Cuddalore Dt.
4. Consignee Address: Assistant Director of Fisheries and Fishermen welfare (Parangipettai), Reve Road, Annamalai University Opposite, Parangipettai, Cuddalore Tamil Nadu 608 502.

